



HOTEL RESERVATION FORM

December 7-12 – Dallas, TX

It's time to start planning for CMG2003! Complete this form and mail or fax it to the Hyatt Regency Dallas. The CMG hotel discounted rates below apply. Be sure to mention CMG when you register! To guarantee your room reservation at the CMG rate you must reserve your room **before November 4, 2003.**

Mail or fax this Hotel Registration Form to the hotel.

Please type or print clearly and make a copy for your records.

First Name: _____ M.I.: _____ Last Name: _____

Title: _____

Company: _____

Address: _____

City: _____ State/Province: _____ Zip/Postal Code: _____

Country: _____ E-Mail: _____

Phone: _____ Fax: _____

For International numbers, please include country code.

Room Rates:

- Single / Double \$149 +15% tax
- Triple \$199 +15% tax
- Quad \$224 +15% tax
- Government Rate \$ 89 + tax
(proper identification required)

Preferences: King Size Bed Non-Smoking Room

Number of persons in party: _____ Number of rooms needed: _____

Attendee Name: _____ Arrival Date: _____ Departure Date: _____

Sharing With: _____ Arrival Date: _____ Departure Date: _____

Sharing With: _____ Arrival Date: _____ Departure Date: _____

Sharing With: _____ Arrival Date: _____ Departure Date: _____

CREDIT CARD INFORMATION

Visa MasterCard American Express Other _____

Acct.#: _____

Exp. Date: _____ Zip Code of Billing Address: _____

Name of Cardholder: _____

(Please print as it appears on the credit card)

Signature of Cardholder: _____

(Signifies authorization to charge credit card account)

IMPORTANT POINTS

- Contact the Hyatt Regency Dallas directly by phone, or fax this completed form to the hotel.
- Print or type clearly to ensure correct processing.
- Use one form per room reservation.
- All room reservations must be guaranteed with a credit card or advanced deposit. Credit cards will be charged at check out. If you fail to cancel your reservation you will be charged one night's room & tax.
- To reserve your room with a cash deposit, mail a check or money order with this form directly to the Hyatt Regency Dallas for the first night's room & tax rate.
- All changes/cancellations must be made 48 hours prior to your check-in or you will be charged one night's room and tax.
- Check-in time is 3:00 pm & Check-out time is 12:00 noon
- Confirmations will be mailed if the guest requests it. A fax confirmation will be sent to every faxed in reservation.

Hyatt Regency Dallas

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www.dallasregency.hyatt.com

**For CMG Information, call
1-800-4 FOR CMG**